

2016-2017 FALL-WINTER SESSION REFUND SCHEDULES FACULTY OF ARTS AND SCIENCE (St. George Campus)

Please click on the category that applies to you to view your refund schedule:

Program Fee – Refund Schedules:

- [First Year Students:](#) Commerce, Computer Science, Humanities, Life Sciences, Mathematical and Physical Sciences, and Social Sciences
- [Upper Year Students:](#) Honours Bachelor of Science/Honours Bachelor of Arts/Bachelor of Science/Bachelor of Arts
- [Non-Degree Students](#) in Arts & Science
- [Computer Science Major or Specialist:](#) Year 2 or higher
- [Bioinformatics & Computational Biology Specialist:](#) Year 2 or higher
- [Rotman Commerce Specialist:](#) Year 2 or higher
- [Concurrent Teacher Education Program \(CTEP\):](#) Year 2 or higher

Course Fees – Refund Schedules:

- [First Year Students:](#) Commerce, Computer Science, Humanities, Life Sciences, Mathematical and Physical Sciences, and Social Sciences
- [Upper Year Students:](#) Honours Bachelor of Science/Honours Bachelor of Arts/Bachelor of Science/Bachelor of Arts
- [Non-Degree Students](#) in Arts & Science
- [Computer Science Major or Specialist:](#) Year 2 or higher
- [Bioinformatics & Computational Biology Specialist:](#) Year 2 or higher
- [Rotman Commerce Specialist:](#) Year 2 or higher

Other Refund Schedules

- [Incidental Fees – compulsory campus and student services](#)
- [Ancillary Fees – fees for specific programs or courses](#)
- [PEY \(Professional Experience Year\) Placement Fees](#)
- [Other Fees](#)

How do I get my refund?

- [Refund of Credit Balances](#)

Program Fee Bachelor of Arts or Bachelor of Science [Fee Table: 1A] Non-degree Bachelor of Arts or Science [Fee Table: 1A] First Year admission streams - Commerce, Computer Science, Humanities, Life Sciences, Mathematical and Physical Sciences, and Social Sciences [Fee Schedule: 1A] Computer Science (Major or Specialist) – Year 2 or Higher, or [Fee Table: 3A] Bioinformatics & Computational Biology (Specialist) – Year 2 or Higher [Fee Table: 3A]	Category 1
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The Faculty of Arts & Science Program Fee assesses a single fee for Fall-Winter full-time studies. Within the envelope of a Program Fee course load (4.0-6.0 FCEs), students may add and cancel courses without generating either further charges or refunds for individual enrolment transactions. If you are appropriately assessed a Program Fee, a refund is generated only by completely withdrawing from studies by the deadlines, as explained below.

If you cancel your registration for the session, Program Fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ROSI. Cancellation of registration only occurs when all courses are cancelled. If any courses remain on your record for the academic session— a final mark, CR/NCR, P/FL, or LWD – you will not be able to cancel the registration for that session and are not eligible for any refund of the Program Fee. **The only exception occurs if you finish (with a grade, CR/NCR, P/F, or LWD) 3.5 FCEs or fewer in the Fall Term and cancel all of your Y and S section courses on or before 18 January – see [Note 2: Exception](#) for more information.**

Deadline to CANCEL Registration on ROSI	Program Fee Reversed
September 11	100%
September 12 - 25 Last day to add F/Y courses [Note 2]	100% less \$313 minimum charge [Note 1]
September 26 - January 18 Last day to add S courses [Note 3]	50%
January 19 or after	No Refund Exception [Note 2]

Last day to cancel courses from academic record and GPA [Note 4]	Courses with Section Code F	Courses with Section Code Y	Courses with Section Code S
	November 7	February 21	March 13

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IMPORTANT NOTES

<p>Note 1</p>	<p>Program fees will be reversed and a minimum charge of \$313.00 (which includes a \$50 system access fee) will be charged to students who cancel their registration in this session on or after the published date for the first day of classes for the Fall/Winter Session.</p>	
<p>Note 2</p>	<p>Immediately after the last day to add F and Y courses, your F and Y course enrolments for the year will be counted and “frozen” for the purposes of the Program Fee. Your S course enrolments and S course waitlists will be added to this course load to determine your <i>course load count</i> for tuition assessment purposes.</p>	<p>If your <i>course load count</i> totals 4.0-6.0 FCEs:</p> <p>You will continue to be charged the Program Fee.</p> <p><u>Exceptions:</u></p> <p><i>Students whose course load count totals 4.0 or more credits but who finish 3.5 FCEs or fewer in the Fall Term (with a grade, CR/NCR, P/FL, or LWD) AND who have no Y or S courses as of 18 January will be eligible to have their fees re-assessed to Course Fees.</i></p> <p><i>Students who LWD from <u>ALL</u> F courses AND who have no S/Y courses as of 18 January will receive a refund equivalent to 50% of the Program Fee (2.5 FCEs in Course Fees.) See Arts & Science Registration Instructions for full details.</i></p> <hr/> <p>If your <i>course load count</i> totals 0.5-3.5 FCEs:</p> <p>You may request to be moved from Program Fee to Course Fees at your College Registrar’s Office. The Program Fee will be reversed and Course Fees will be charged for each course and refunded according to Refund Category 3.</p>
<p>Note 3</p>	<p>After the 50% Program Fee refund deadline, your final S course enrolments will be counted and added to your “frozen” F + Y course enrolments to determine your final <i>course load count</i> (see Note 2.)</p>	<p>If your final <i>course load count</i> totals 4.0 FCEs, you will be charged the Program Fee (unless you meet the criteria above in Note 2 <i>Exceptions</i>.)</p> <hr/> <p>If your final <i>course load count</i> totals 0.5-3.5 FCEs, you will be moved from Program Fee to Course Fee billing. The Program Fee will be reversed and Courses Fees will be charged for each course and refunded according to Refund Category 3.</p>
<p>Note 4</p>	<p>The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.</p>	

Program Fee Rotman Commerce Specialist – Year 2 or Higher [Fee Table: 2A] Concurrent Teacher Education Program (CTEP) - Full-time Only [Fee Table: 4]	Category 2
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The Faculty of Arts & Science Program Fee assesses a single fee for Fall-Winter full-time studies. Within the envelope of a full-time course load (3.0-6.0 FCEs), students under the Program Fee may add and cancel courses without generating either further charges or refunds for individual enrolment transactions. If you are appropriately assessed a Program Fee, a refund is generated only by completely withdrawing from studies by the deadlines, as explained below.

If you cancel your registration for the session, Program Fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ROSI. Cancellation of registration only occurs when all courses are cancelled. If any courses remain on your record for the academic session– a final mark, CR/NCR, P/FL, or LWD– you will not be able to cancel the registration for that session and are not eligible for any refund of the Program Fee. **The only exception occurs if you contact the Program Office and drop to Part-Time status (0.5-2.5 FCEs) by the 50% Program Fee refund deadline in January – in this case, you will be refunded 50% of the Program Fee and charged 50% of the Program’s Course Fees, according to your Part-Time credit weight for the Fall/Winter Session (Note 2).**

Deadline to CANCEL Registration on ROSI	Program Fee Reversed
September 11	100%
September 12 – September 25 Last day to add F/Y courses	100% less \$313 minimum charge [Note 1]
September 25 - January 18 Last day to add S courses [Note 2]	50%
January 19 or after	No Refund

Last day to cancel courses from academic record and GPA [Note 3]	Courses with Section Code F	Courses with Section Code Y	Courses with Section Code S
	November 7	February 21	March 13

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IMPORTANT NOTES:

Note 1	Program fees will be reversed and a minimum charge of \$313.00 (which includes a \$50 system access fee) will be charged to students who cancel their registration in this session in a program (degree or non-degree program) on or after the published date for the first day of classes for the Fall/Winter Session.
Note 2	<p>Students who drop their course load to 2.5 FCEs or fewer (Part-Time) in the Fall/Winter Session during the 50% refund period will have their fees re-assessed as follows:</p> <p><i>Refunded 50% of the Full-Time Program Fee</i></p> <p><i>and</i></p> <p><i>Charged 50% of the Program's Course Fees, according to their Part-Time credit weight for the Fall/Winter Session [Fee Table 2B]</i></p> <p>No incidental fee adjustment is made.</p>
Note 3	The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.
Note 4	Commerce Major: for fee and refund information about the discontinued Commerce Major program, please consult the Rotman Commerce program office for more information and relevant fee/refund schedules.

<p>Course Fees</p> <p>Bachelor of Arts or Bachelor of Science [Fee Table: 1B & 1C]</p> <p>Non-degree Bachelor of Arts or Science [Fee Table: 1B & 1C]</p> <p>First Year admission streams - Commerce, Computer Science, Humanities, Life Sciences, Mathematical and Physical Sciences, and Social Sciences [Fee Schedule: 1B & 1C]</p> <p>Rotman Commerce Specialist – Year 2 or Higher [Fee Table: 2B & 2C]</p> <p>Computer Science (Major or Specialist) – Year 2 or Higher, or [Fee Table: 3B & 3C]</p> <p>Bioinformatics & Computational Biology (Specialist) – Year 2 or Higher [Fee Table: 3B & 3C]</p>	<p>Category 3</p>
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If you cancel a course, the Course Fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ROSI. If you cancel your registration for the session, there are additional fee implications [[Note 1](#)].

Deadline to CANCEL Registration on ROSI <i>Section Code F</i>	Deadline to CANCEL Registration on ROSI <i>Section Code Y</i>	Deadline to CANCEL Registration on ROSI <i>Section Code S</i>	Course Charge Reversed
September 11	September 11	January 4	100%
Sept. 12 – Sept. 25	Sept. 12 – Sept. 25	Jan. 5 – Jan. 18	100% less \$313.00 minimum charge – Note 1
Sept. 26 – Oct. 2	Sept. 26 – Oct. 17	Jan. 19 – Jan. 25	75%
Oct. 3 – Oct. 17	Oct. 18 - Nov 14	Jan. 26 - Feb 8	50%
October 18 or after	November 15 or after	February 9 or after	No Refund

Last day to cancel courses from academic record and GPA [Note 3]	Courses with Section Code F	Courses with Section Code Y	Courses with Section Code S
	November 7	February 21	March 13

IMPORTANT NOTES:

Note 1	If you cancel your last course and your registration in the session a minimum charge of \$313.00 (which includes a \$50 system access fee) will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.
Note 2	This refund schedule applies to courses offered on any U of T campus.
Note 3	The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.

Category 4A	Incidental Fees – Compulsory Campus and Student Services Charges reversed only when registration is <u>cancelled</u> .		
Incidental Charges Reversed	Fall/Winter Registration September – April Deadline to CANCEL Registration on ROSI	Fall Registration Only September – December Deadline to CANCEL Registration on ROSI	Winter Registration Only January – April Deadline to CANCEL Registration on ROSI
100%	To September 25	To September 25	To January 18
50%	Sept. 26 – Jan. 18	Sept. 26 – Oct. 24	Jan. 19 – Feb. 15
No Refund	On January 19 or after	On October 25 or after	On February 16 or after

Category 4B	Ancillary Fees – fees for specific program or courses (except PEY Placement Fee) Charges reversed only when registration is <u>cancelled</u> . This category applies only to ancillary fees that are displayed on your ROSI invoice.		
Ancillary Charges Reversed	Fall/Winter Registration September – April Deadline to CANCEL Registration on ROSI	Fall Registration Only September – December Deadline to CANCEL Registration on ROSI	Winter Registration Only January – April Deadline to CANCEL Registration on ROSI
100%	To September 25	To September 25	To January 18
No Refund	On September 26 or after	On September 26 or after	On January 19 or after

Category 4C	PEY Placement Fee Charges reversed only when registration is <u>cancelled</u> .		
Ancillary Charges Reversed	Fall/Winter Registration September – April Deadline to CANCEL Registration on ROSI	Fall Registration Only September – December Deadline to CANCEL Registration on ROSI	Winter Registration Only January – April Deadline to CANCEL Registration on ROSI
100%	To September 11	To September 11	To January 4
No Refund	On September 12 or after	On September 12 or after	On January 5 or after

Category 4D	Other Fees		
System Access Fee of \$50.00		Non-Refundable	
University Health Insurance Plan (UHIP) Fee of \$612.00		UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at https://cie.utoronto.ca/Coming/UHIP.htm .	

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY. Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [Refund of Credit Balances](#) section on the Student Accounts website.