

UNIVERSITY OF TORONTO
JOHN H. DANIELS FACULTY OF ARCHITECTURE, LANDSCAPE AND DESIGN
INTERNATIONAL FOUNDATION PROGRAM (IFP)
2016 - 2017 FALL - WINTER SESSION – REFUND SCHEDULES

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1: Academic Fees – Course Fees (Fees charged for each course): Course Cancellation		
If you cancel a course, the course fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ACORN/ROSI. If you cancel your registration for the session, there are additional financial implications (see Note 1).		
Course Charge Reversed	Recorded Date of Course Cancellation on ROSI	<p>Note 1: If you cancel your last course and your registration in the session a minimum charge of \$263.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.</p> <p>Note 2: The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.</p>
100%	To September 11	
100% less minimum charge (Note 1)	Sept. 12 – Sept. 25	
75%	Sept. 26 – Oct. 17	
50%	Oct. 18 – Nov. 14	
0	On November 15 or after	

Category 2: Incidental Fees – Compulsory Campus and Student Services (charges reversed only when registration is cancelled)	
Incidental Charges Reversed	Fall - Winter Registration September - April Recorded Date of Cancellation
100%	To September 25
50%	Sept. 26 – Jan. 18
0	On January 19 or after

Category 3: Ancillary Fees – Fees for specific programs or courses (charges reversed only when registration is cancelled) This schedule only applies to ancillary fees that are displayed on your ACORN/ROSI invoice.	
Ancillary Charges Reversed	Fall-Winter Registration September - April Recorded Date of Cancellation
100%	To September 25
0	On September 26 or after

Category 4: Other Fees	
International Foundation Program Enrolment Deposit (\$5,000.00 CDN)	Non-refundable
System Access Fee of \$50.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$612.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://www.studentlife.utoronto.ca/cie/uhip

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN/ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the 'Refund of Credit Balances' section on the Student Accounts website