



Request to Register without Payment
(Tuition Fee Deferral on basis of Undergraduate Scholarship/Award)

**2018 Fall –
2019 Winter**

TERMS

This request to defer the first tuition fee payment (**register without payment of the Minimum Payment to Register amount on the invoice**) is conditional on the following:

- All outstanding financial obligations from previous sessions have been paid.
- You must receive scholarships/awards that exceed the minimum payment to register amount on the invoice (fall term tuition charges including program, ancillary and incidental fees).
- The Award(s) must be processed by Enrolment Services, Financial Aid & Awards (former Admissions & Awards) 172 St. George Street.
- Scholarships are posted to your account after you have registered. You are responsible for paying the balance of your account even if you do not receive scholarship assistance.

Pay your fees by the following due dates:

1. You are responsible for paying for fees on your ACORN invoice that are not covered by the scholarship/award funding recorded on your invoice. Your fees are due when billed.
2. Make Fall-Winter session fee payments throughout the session as you receive your scholarship/ award or other funding and full payment of Fall-Winter session Tuition & Residence fees is due by at the latest by April 30, 2019. In the case of unpaid Fall-Winter session fees, monthly service charges (at a monthly rate of 1.5% compounded e.g. 19.56 % per annum) are billed to the student starting May 15th 2019, and are billed on the 15th of every month thereafter until full payment has been made or the unpaid account has been transferred to an external collections agency.
3. If you do not make full payment of the Fall-Winter session fees by April 30, 2019, you will NOT be eligible to register for the 2019 Summer session or subsequent sessions.
4. If your scholarship/award or graduate funding is cancelled, you are still responsible for paying your fees, and must begin doing so as soon as you receive notification of cancellation.

Obligations of a Registered Student

A student is considered to be registered as soon as he or she has paid tuition and incidental fees, or has made appropriate arrangements to register without payment of the first tuition fee payment (tuition fee deferral: Students who defer fee payment acknowledge that they continue to be responsible for payment of all charges, including any service charges that may be assessed.)

By virtue of being registered, a student thereby agrees to abide by all of the academic and non-academic policies, rules and regulations of the University and of his or her academic division, as set out in the divisional calendar, and to ensure that the accuracy of personal information such as the current mailing address, telephone number, and utoronto.ca email address is maintained.

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Student Name: _____ Student Number: _____

Student Signature: _____ Authorized By: _____ (by whom?)

Date: _____ Date: _____

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Instructions

- Submit this form with a copy of your ROSI/SWS/ACORN invoice and the Scholarship letter by registration deadline to be processed by:
 - your Faculty or College Registrar (undergraduate or TST students)
 - Enrolment Services, Financial Aid & Awards (former Admissions & Awards), 172 St. George Street
 - Student Accounts, 215 Huron Street, 3rd floor or fax to 416-978-2610
- Retain a copy of this form and your invoice for your records. This copy will remain with the office and will not be returned.
- The recording of the tuition deferral in your student account will change your status on ACORN from Invited to Register to Registered. You need to confirm that the status has changed on ACORN and report any problems to your faculty or college registration office.